



Certified Revenue Integrity Professional Certification (CRIP) Frequently Asked Questions

Q: What are the benefits of obtaining Professional level AAHAM certification?

A: The Revenue Integrity Professional Certification validates the knowledge and skills possessed by competent midlevel revenue integrity professional. This certification is for the individual who desires confirmation and recognition of their expertise and/or for those who aspire to the executive level certification.

Q: What is the Revenue Integrity Professional certification?

A: The Certified Revenue Integrity Professional (CRIP) is an online proctored four (4) hour exam covering focused revenue integrity subject matter that includes Overall Review of Charge Capture, Ancillary Services, Surgical Services and Procedures, and Recurring Outpatient and Clinical Services. The exam is comprised of multiple choice and true/false questions.

Q: Who is eligible?

A: CRIP exams are available to National AAHAM members, in good standing. Candidates must have a minimum of either two (2) years of healthcare experience or a two-year college or university associate's degree.

Q: What does the exam cover and how much time do I have to take the exam?

A: Each examination is four (4) sections. The CRIP sections include Overall Review of Charge Capture, Ancillary Services, Surgical Services and Procedures, Recurring Outpatient and Clinical Services. An examinee is given four (4) hours to complete a full exam two (2) hours for two section retakes, and one (1) hour for one section retake.

Q: When is the exam offered?

A: The exam is offered four (4) times a year typically between the 2nd and 4th weeks of February, May, August, and November (exact dates, times and locations will be determined and communicated to you by your local chapter).

Q: How much does it cost?

A: The cost of taking a full exam is \$199. Section re-takes cost \$50 each. Please make all checks/money orders out to AAHAM and send to:

AAHAM's National Office Attn: Certification Dept.
11240 Waples Mill Rd. Suite 200, Fairfax, VA 22030.

You can also pay by AMEX, VISA, or MC, online, through the mail, email or fax 703-359-7562.

Q: What study materials are available?

A: AAHAM includes a CRIP Study Outline in your exam fee. AAHAM also offers a CRIP Exam Study Manual for purchase. The manual is written by AAHAM specifically for AAHAM exams, designed to assist you in studying for CRIP certification. The manual has a wealth of helpful information for those studying for the exams. The manual's chapters correspond to each section of the exams, with material targeted and geared toward exam questions. It features knowledge checks (practice questions) along the way to help you gauge your progress. Local AAHAM chapters offer training opportunities as well. For more information, visit the online Chapter Certification Chair directory and contact your local chapter to find out what options they have available to help you prepare for your upcoming exam.

Q: How do I determine which chapter I am a part of?

A: You can download the Chapter Certification Chair directory from our website. Your local chapter would be the one in your state or in closest geographical area.

Q: Is there an application deadline?

A: All applications must be received by the AAHAM National Office by December 1, 2014, for the February 2015 examination, March 2, 2015, for the May 2015 examination, June 1, 2015, for the August 2015 examination, and September 1, 2015, for the November 2015 examination.

Q: Once I have sent my application to the National Office, how will I be notified of when and where to take my test?

A: You will be notified by your Chapter Certification Chairperson of the date, time and place you will be sitting for your exam. You will also receive an emailed exam confirmation approximately two (2) weeks after the application deadline

Q: By what method do you take the exam?

A: The examination is proctored and given online. It is a four (4) hour exam one (1) hour per section.

Q: What if I don't pass all of the sections?

A: You will need to pass a minimum of two (2) of the four (4) exam sections in order to have the opportunity to retake the missed sections. If you do not pass at least two (2) sections you will have to retake the entire exam. Retakes on the final section(s) must be taken and passed within twelve (12) months of your original test date. Otherwise, you will have to retake the entire exam.

Q: Can I cancel my test date?

A: There are no postponements or refunds. Exam fees are non-transferable.

Q: When will examinees be notified if they have passed the exam?

A: Examinees will be notified immediately upon completion of the exam if they have passed or failed the exam. To pass the exam you must score a minimum of 70% correct on all four (4) sections of the examination. Certificates will be mailed to Chapter Certification Chairs by the end of the month following the exam for presentation to passing examinees.

Q: Once you are certified, what is the process for recertification?

A: To retain certification, the member must adhere to the following requirements:

- 1: Must be a member in good standing by January 31st of each calendar year. (Dues paid and recorded by the National Office.)
- 2: Must have attained and forwarded thirty (30) hours of continuing education units (CEUs) to the National Office by January 31st, at the end of a designated two-year period. Fifteen (15) of these units must be from attendance at AAHAM related educational programs. If terminated, members will be required to retake the entire examination to become re-certified.